

Coordinator of Member Engagement & Outreach

Job Description: Newly created position to provide leadership in youth and adult member engagement, outreach ministries and Christian education to promote spiritual health and growth of the Emmaus Moravian Congregation.

Qualifications

- High School diploma or equivalent required. Associates / Bachelor degree preferred
- Experience in church ministry programming
- Beliefs and ministry philosophy should be aligned with the Moravian Church

Job Responsibilities

Adult and Youth Member and Non-Member Engagement

- Support youth member engagement, spiritual development and the development of youth leaders
- Support adult member engagement, spiritual development and the development of adult leaders
- Promote and be an advocate for Emmaus Moravian's worship services and ministries for members of the community that are not currently church members

Coordination of Outreach Ministries

- Coordinate regular meet ups with outreach ministry leaders
- Assist ministry leaders with finding volunteers and help address ministry issues/concerns

Christian Education Programming

- Support the Christian Education Committee with developing Educational programs
- Attend monthly Christian Education Committee meeting (evening meeting)

Requirements in addition to what is listed in the job responsibilities above

- While membership at Emmaus Moravian Church is not required, attendance at Sunday worship may be necessary at times
- Provide regular check in and status to Pastor and Elders
- Support meetings and other functions/ ministries outside of normal M-F working hours (8:00AM-5PM) as needed or required
- Proficiency in social media, group chat and apps
- Must present up to date child abuse and criminal background checks

Pay

- Up to \$15,000 / year. Approx. 12-15 hours per week

To submit resume or ask questions, contact Melissa Heckman at secretary@emmausmoravian.org

Resumes accepted until June 21st, 2024